

Submitted by: Chair of the Assembly at the Request of the Acting Mayor

Prepared by: Department of Health and Human Services

For reading: June 9, 2009

CLERK'S OFFICE

APPROVED

7-7-09

Date:

ANCHORAGE, ALASKA

AO No. 2009-81

**AN ORDINANCE AMENDING ANCHORAGE MUNICIPAL CODE SECTION 25.60.015 DEFINITIONS, SECTION 25.60.050 RESERVATIONS, USE AND DISINTERMENT OF BURIAL SITES, SECTION 25.60.058 COLUMBARIUM, SECTION 25.60.065 FEES, AND SECTION 25.60.100 CEMETERY PERPETUAL MAINTENANCE NON-EXPENDABLE TRUST FUND, ALL REGARDING MANAGEMENT OF THE ANCHORAGE MEMORIAL PARK CEMETERY.**

**THE ANCHORAGE ASSEMBLY ORDAINS:**

**Section 1.** Anchorage Municipal Code section 25.60.015 is amended to read as follows (*the remainder of the section is not affected and therefore not set out*):

**25.60.015    Definitions**

The following definitions shall apply herein:

\*\*\*    \*\*\*    \*\*\*

*Private tract owner* means the veteran, fraternal and church organization holding a patent to specific tracts of land and specific sections of the columbarium wall:

TABLE INSET:

Organization	Tract	Wall Section
Pioneers of Alaska, Igloo #15	1, 10 & 11	<u>18, 20 &amp; 22</u>
B.P.O.E. Elks [#1351]	2	<u>2</u>
Catholic Archdiocese	5 & 6	<u>13 &amp; 14</u>
Anchorage Masonic Lodge #17	9	<u>9</u>
Loyal Order of Moose #1534	12	<u>26</u>
American Legion Jack Henry Post #1	19 & 20	<u>27 &amp; 39</u>

\*\*\*    \*\*\*    \*\*\*

(AO No. 97-95, § 1, 7-1-97; AO No. 2001-90, § 3, 5-22-01; AO No. 2002-78, § 1, 6-25-02; AO No. 2004-78, § 1, 5-11-04)

**Section 2.** Anchorage Municipal Code section 25.60.050 is amended to read as follows (*the remainder of the section is not affected and therefore not set out*):

**25.60.050    Reservations, use and disinterment of burial sites**

\*\*\*    \*\*\*    \*\*\*

C. Reservations are accepted [CAN BE MADE] under "family member" title or name. Up to six reservations per family member are permitted in the public tracts.

\*\*\* \*\*

(AO No. 97-95, § 1, 7-1-97; AO No. 2001-90, §8, 5-22-01)

**Section 3.** Anchorage Municipal Code section 25.60.058, Columbarium, is amended to read as follows (*the remainder of the section is not affected and therefore not set out*):

**25.60.058 Columbarium**

\*\*\* \*\*

C. *Inscriptions:*

\*\*\* \*\*

2. The inscription on the granite niche plaque will include the name(s) of the deceased and/or family name [AND IF DESIRED, THE MONTH (THREE LETTER ABBREVIATION), DAY] and year of birth and of death [(OR JUST THE YEAR OF BIRTH AND DEATH)]. The cost of the niche includes an initial engraving of up to 40 letters. Subsequent engravings and engraving in excess of 40 letters will incur additional charges as specified in Section 25.60.065

\*\*\* \*\*

[K. *AUTOMATIC ANNUAL FEE ADJUSTMENT.* THE COST OF THE INTERMENT, CREMATED REMAINS AND NICHE, AND SUBSEQUENTLY NICHE UPGRADES AND NICHE REFUNDS ACCORDING TO PARAGRAPHS G AND H ABOVE, WILL BE AUTOMATICALLY ADJUSTED TO THE NEAREST DOLLAR AMOUNT EVERY APRIL BASED ON THE YEARLY PERCENT CHANGE FROM THE PRIOR YEAR IN THE ANCHORAGE, ALASKA CONSUMER PRICE INDEX AS REPORTED BY THE UNITED STATES DEPARTMENT OF LABOR, BUREAU OF LABOR STATISTICS.]

(AO No. 2002-78, § 2, 6-25-02)

**Section 4.** Anchorage Municipal Code section 25.60.065, Fees, is amended to read as follows (*the remainder of the section is not affected and therefore not set out*):

**25.60.065 Fees**

\*\*\* \*\*

C. The following fees shall apply:

TABLE INSET:

Item	Fee
***      ***      ***	
<u>Winter Grave Insulation B Tract</u>	<u>\$150</u>

(AO No. 97-95, § 1, 7-1-97; AO No. 99-95, § 3, 7-13-99; AO No. 2001-90, § 10, 5-22-01; AO No. 2001-145(S-1), § 20, 12-11-01; AO No. 2002-78, § 3, 6-25-02; AO No. 2003-152S, §16, 1-1-04)

**Section 5.** Anchorage Municipal Code section 25.60.100 is amended to read as follows *(the remainder of the section is not affected and therefore not set out)*:

**25.60.100 Cemetery perpetual maintenance non-expendable trust fund.**

A. There is hereby established fund 0720, designated the cemetery perpetual maintenance non-expendable trust fund, for the purpose of providing funding for the future maintenance of the Anchorage Memorial Park Cemetery and columbarium wall beginning when the cemetery reaches capacity in the public Tracts for adult burials [AND USER FEE REVENUES CEASE].

\*\*\*      \*\*\*      \*\*\*  
(AO No. 97-94, § 1, 7-1-97; AO No. 2007-84, § 1, 6-26-07)

**Section 6.** This ordinance shall be effective 30 days after passage and approval by the Assembly.

PASSED AND APPROVED by the Anchorage Assembly this 7<sup>th</sup> day of July, 20    .

Debbie Osslander  
Chair

ATTEST:

Barbara S. Gulevich  
Clerk

**MUNICIPALITY OF ANCHORAGE**  
**Summary of Economic Effects -- General Government**

AO Number: 2009-81

Title: AN ORDINANCE AMENDING ANCHORAGE MUNICIPAL CODE SECTION 25.60.015 DEFINITIONS, SECTION 25.60.050 RESERVATIONS, USE AND DISINTERMENT OF BURIAL SITES, SECTION 25.60.058 COLUMBARIUM, SECTION 25.60.065 FEES, AND SECTION 25.60.100 CEMETERY PERPETUAL MAINTENANCE NON-EXPENDABLE TRUST FUND, ALL REGARDING MANAGEMENT OF THE ANCHORAGE MEMORIAL PARK CEMETERY.

Sponsor: Acting MAYOR  
 Preparing Agency: Department of Health and Human Services  
 Others Impacted:

<b>CHANGES IN EXPENDITURES AND REVENUES:</b>		(In Thousands of Dollars)				
	FY09	FY10	FY11	FY12	FY13	
<b>Operating Expenditures</b>						
1000 Personal Services						
2000 Non-Labor						
3900 Contributions						
4000 Debt Service						
<b>TOTAL DIRECT COSTS:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	
Add: 6000 Charges from Others						
Less: 7000 Charges to Others						
<b>FUNCTION COST:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>REVENUES:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>CAPITAL:</b>						
<b>POSITIONS: FT/PT and Temp</b>						

**PUBLIC SECTOR ECONOMIC EFFECTS:**

Economic effects are expected to be neutral for expenditures and revenues.

**PRIVATE SECTOR ECONOMIC EFFECTS:**

Economic effects are expected to be neutral for expenditures and revenues.

Prepared by: Diane Ingle, Director

Telephone: 343-6460



# MUNICIPALITY OF ANCHORAGE

## ASSEMBLY MEMORANDUM

No. AM 347-2009

Meeting Date: June 9, 2009

1 **From:** ACTING MAYOR

2  
3 **Subject:** AN ORDINANCE AMENDING ANCHORAGE MUNICIPAL CODE  
4 SECTION 25.60.015 DEFINITIONS, SECTION 25.60.050  
5 RESERVATIONS, USE AND DISINTERMENT OF BURIAL SITES,  
6 SECTION 25.60.058 COLUMBARIUM, SECTION 25.60.065 FEES,  
7 AND SECTION 25.60.100 CEMETERY PERPETUAL  
8 MAINTENANCE NON-EXPENDABLE TRUST FUND, ALL  
9 REGARDING MANAGEMENT OF THE ANCHORAGE  
10 MEMORIAL PARK CEMETERY.  
11

12 An internal audit requested by the Department of Health and Human Services showed that  
13 some information regarding Anchorage Municipal Code definitions, reservations, the  
14 columbarium wall, fees and the perpetual maintenance trust fund needed to be clarified.  
15 The proposed amendments will accomplish the changes recommended in the audit report.  
16 There is no additional cost to the Municipality associated with these code changes.  
17

18 Private tract owners chose sections of the columbarium wall when it was completed and  
19 the proposed amendment adds that information to the Definitions of Private tract owner.  
20

21 The audit pointed out that inequalities existed in how reservations were taken in the  
22 cemetery. The proposed amendment limits the number of reservations that can be made by  
23 a single family in the public tracts to six.  
24

25 The proposed amendment to remove the current wording in the Columbarium inscriptions  
26 regarding day and month will ensure uniformity on the niche plates.  
27

28 Currently costs related to niches in the Columbarium are automatically adjusted annually,  
29 but this has resulted in the fee schedule being out of date and those costs escalating to the  
30 point of being grossly disproportionate to burial and gravesite costs. For example, at  
31 present the cost of a single urn niche is \$837 while an adult casket burial is only \$1,000.  
32 The automatic annual fee adjustment only applies to niches. This ordinance removes the  
33 fee adjustment from the code.  
34

35 Beginning in 2008, private B Tract owners were charged a nominal fee for the gravesites  
36 they asked the cemetery to prepare for their members during the winter months. The audit  
37 recommended that fee be included in the current fee schedule. The current wording of the  
38 maintenance fund is such that the fund would not be available until the very last lot in the  
39 cemetery is used. Based on current rates of burial in the private Tracts, that will not occur

1 for approximately 200 years. The proposed change will allow access to the fund when the  
2 public portion of the cemetery reaches capacity for adult burial sites. The change will also  
3 clarify that the perpetual maintenance of the columbarium wall is part of the maintenance  
4 of the cemetery.

5  
6 The Anchorage Memorial Park Cemetery Advisory Board unanimously recommended the  
7 ordinance revisions as evidenced in their memorandum dated May 27, 2009.

8  
9 THE ADMINISTRATION RECOMMENDS APPROVAL OF AN ORDINANCE  
10 AMENDING ANCHORAGE MUNICIPAL CODE SECTION 25.60.015 REGARDING  
11 DEFINITIONS, AND SECTION 25.60.050 REGARDING RESERVATIONS, USE AND  
12 DISENTERMENT, AND 25.60.065 REGARDING FEES AND SECTION 25.60.058  
13 REGARDING COLUMBARIUM WALL, AND SECTION 25.60.100 REGARDING THE  
14 CEMETERY PERPETUAL MAINTENANCE NON-EXPENDABLE TRUST FUND.

15  
16  
17 Prepared by: Diane Ingle, Director, DHHS  
18 Concur: James N. Reeves, Municipal Attorney  
19 Concur: Michael K. Abbott, Municipal Manager  
20 Respectfully submitted: Matt Claman, Acting Mayor

**Content ID:** 007829

**Type:** Ordinance - AO

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**Title:**

**Author:** maglaquijp

**Initiating Dept:** HHS

**Dept:**

**Date Prepared:** 6/5/09 9:17 AM

**Director Name:** Diane Ingle

**Assembly Meeting Date:** 6/9/09

**Date:**

**Public Hearing Date:** 6/23/09 7/7/09

**Date:**

<b>Workflow Name</b>	<b>Action Date</b>	<b>Action</b>	<b>User</b>	<b>Security Group</b>	<b>Content ID</b>
Clerk_Admin_SubWorkflow	6/5/09 1:20 PM	Exit	Heather Handyside	Public	007829
MuniMgrCoord_SubWorkflow	6/5/09 1:20 PM	Approve	Heather Handyside	Public	007829
MuniManager_SubWorkflow	6/5/09 11:13 AM	Approve	Michael Abbott	Public	007829
MuniManager_SubWorkflow	6/5/09 11:04 AM	Checkin	Joy Maglaqui	Public	007829
Legal_SubWorkflow	6/5/09 10:52 AM	Approve	Rhonda Westover	Public	007829
Finance_SubWorkflow	6/5/09 10:12 AM	Approve	Sharon Weddleton	Public	007829
OMB_SubWorkflow	6/5/09 9:46 AM	Approve	Bruce Holmes	Public	007829
HHS_SubWorkflow	6/5/09 9:27 AM	Approve	Jayson S. Smart	Public	007829
AllOrdinanceWorkflow	6/5/09 9:19 AM	Checkin	Benedicte Rider	Public	007829